

**UMCP Agreement for Appointment as a Faculty Research Assistant/Extension Assistant**

BY THIS AGREEMENT, the University of Maryland College Park, an institution of the University System of Maryland, which is an agency of the State of Maryland (the "University"), and \_\_\_\_\_ (the "Appointee") agree as follows:

1. Appointee is appointed as a [Faculty Research Assistant/ Extension Assistant] on a \_\_\_\_\_% of full time appointment, within the Department of \_\_\_\_\_ in the \_\_\_\_\_ [College, School, Division] of \_\_\_\_\_, subject to the provisions herein. This is neither a tenured position nor a tenure-track position. No obligation exists as to any employment beyond the term set forth in Paragraph 3, below.
2. The salary shall be at the rate of \$ \_\_\_\_\_ for \_\_\_\_\_ months service. Appointee \_\_\_\_\_ [shall/shall not] be entitled to employment benefits.
3. This appointment is for a term beginning \_\_\_\_\_ and ending \_\_\_\_\_, unless earlier terminated in accordance with this Agreement. This appointment may be terminated by the University upon thirty (30) days written notice at any time such termination is determined by the University to be in its best interest. This appointment may also be terminated without notice for cause or for loss of funding allocated for your pay under this Agreement.
4. This appointment is governed by the applicable provisions in Paragraphs I.C.I. through I.C.15 of the University System of Maryland Policy on Appointment, Rank, and Tenure of Faculty (II-1.00A). Those paragraphs are incorporated by reference into this Agreement and are accessible at [www.umd.edu/faculty/policies](http://www.umd.edu/faculty/policies)
5. The Appointee shall be subject to all applicable policies and procedures duly adopted or amended from time-to-time by the University System of Maryland and the University. Except as provided in Paragraph 4, above, such policies and procedures are not incorporated into this Agreement and are subject to change. The University agrees that if it changes a policy or procedure, it will not deprive the Appointee of any monetary payment the right to which has accrued under the previous policy or procedure. Such changes will be made in accordance with all applicable established procedures of the University System of Maryland and the University.
6. Additional Terms:  
[Additional terms may not be inconsistent with Paragraphs 1-5 and 7-10 of the Agreement and may not be inconsistent with the policies and procedures to which the Appointee is subject pursuant to Paragraph 5 of this Agreement.]
7. Upon the request of the University, Appointee agrees to have sent to the University, upon its request, certified copies of any transcript(s) reflecting the award of degree(s) listed as received on the Appointee's curriculum vitae. Appointee further agrees to provide to the University, upon its request, evidence of employability as required by the United States Immigration Laws. Appointee agrees that the employment of Appointee is terminable by the University if at any time Appointee fails to provide such evidence.
8. The terms and conditions stated above constitute the entire agreement between the parties. This Agreement may not be modified except by means of a written amendment to this Agreement signed by the University and the Appointee.
9. This Agreement shall be construed according to the laws of the State of Maryland.
10. Until signed by both the Appointee and the University, this Agreement constitutes only an offer of employment by the University and not a contract between the parties. This offer of employment expires if a signed original is not returned by Appointee and received by the University by \_\_\_\_\_.

Signature of Appointee	Date
Signature of Chair or Dean	Date
Title	