

REIMBURSEMENT OF PROF.  
ASSOCIATION DUES



12/7/02

Office of the Associate Director

Date: December 6, 2002

**Memorandum**

To: Regional Extension Directors

From: James C. Wade, Associate Dean and Associate Director

Subject: Reimbursement of Professional Association Dues

This note is a clarification of the policy on the reimbursement of individual's professional association dues from any university-governed account including EAC accounts.

- Individual professional association membership dues are not payable or reimbursable from any university-governed account including EAC accounts for the individual's primary professional association.

**Exceptions to Policy**

- Reimbursement may be made to the individual for secondary association memberships made for the purpose of obtaining the association's journal at reduced costs.

XC: Ramia  
Fretz  
Pruitt